

## School Improvement Mini Lab

# Cognia eProve Customer Survey

Wednesday, February 8, 2023

Contact School Improvement for assistance at 754-321-2500

# Annual Cognia eProve Customer Surveys 2022 - 2023



# Cognia eProve Customer Surveys

Administration Window	Wednesday, March 1, 2023 - Friday, April 28, 2023	
Parent Survey	Student Survey Elementary: 3-5 Middle & High: 6-12	Staff Survey
❖ Completion Goal - <b>20%</b>	❖ Completion Goal - <b>40%</b>	❖ Completion Goal - <b>60%</b>

The surveys ask stakeholders their opinions about their school, teachers, administrators, students, peers and other aspects of their experiences at/with the school.



The survey process & access information will be emailed to SAC chairs and administrators.



# Process and Communication for Parents and School Staff

**PARENT SURVEY:** Send the following survey invitation to parents and post on the school's website. Since the survey is only online, please make computers available for parents who may not have access to the internet.

**PARENT Survey Invitation** - [Use for all communication to distribute the information:](#)

In an effort to improve System Practices, Broward County School District is conducting a Parent Survey. We value your opinion and ask that you please take time to complete this survey. Please be assured that your responses to this survey will be anonymous. Your honest opinion is appreciated. The surveys will be available online only in English, Spanish, Haitian Creole and Portuguese. Thank you for taking your time to complete the survey.

**Parent Survey:** <https://eprovesurveys.advanc-ed.org/surveys/#/action/216528/p568>

**STAFF SURVEY:** Send the following survey invitation to staff via email. Surveys taken in a group setting generally have a positive effect on the completion rate.

**SCHOOL STAFF Survey Invitation** - [Use for all communication to distribute the information:](#)

In an effort to improve System Practices, the Broward County School District is conducting a Staff Survey. We value your opinion and ask that you please take time to complete this survey. Please be assured that your responses to this survey will be anonymous. Your honest opinion is appreciated. Thank you for taking your time to complete the survey.

**Staff Survey:** <https://eprovesurveys.advanc-ed.org/surveys/#/action/216524/p568>



# Process and Communication for Elementary, Middle and High School Students

**STUDENT SURVEY/Elementary and Middle:** For elementary, only grades 3-5 will be asked to take the survey and this is best done in a lab or class setting. For middle and high, it is best to assign a specific subject area to be responsible for survey completion.

**STUDENT Survey Invitation** - Use for all communication to distribute the information:

In an effort to improve System Practices, the Broward County School District is conducting a Student Survey. We value your opinion and ask that you please take time to complete this survey. Please be assured that your responses to this survey will be anonymous. Your honest opinion is appreciated. Thank you for taking your time to complete the survey.

**Elementary (Grades 3-5):** <https://eprovesurveys.advanc-ed.org/surveys/#/action/216514/p568>

**Middle and High (Grades 6-12):** <https://eprovesurveys.advanc-ed.org/surveys/#/action/216522/p568>





# Survey Access and QR Codes

## Parent Survey

Link: <https://eprovesurveys.advanc-ed.org/surveys/#/action/216528/p568>



## School Staff Survey

Link: <https://eprovesurveys.advanc-ed.org/surveys/#/action/216524/p568>



## Student Survey/Elementary (Grades 3 – 5)

Link: <https://eprovesurveys.advanc-ed.org/surveys/#/action/216514/p568>



## Student Survey/Middle School and High (Grades 6-12)

Link: <https://eprovesurveys.advanc-ed.org/surveys/#/action/216522/p568>





# Planning with a Purpose

Think about the customers you serve at your school.

- What are 3 “best” practices that will enable you to meet your goal for:
  - staff survey
  - student survey
  - parent survey



# Cognia eProve Customer Surveys Planning Sheet

School Name	Administration Window: Wednesday, March 1, 2023 - Friday, April 28, 2023	
<b>Parent Survey</b> Completion Goal - <b>20%</b> <i>Number of Parents:</i>	<b>Student Survey</b> Elementary: 3-5 Middle & High: 6-12 Completion Goal - <b>40%</b> <i>Number of Students:</i>	<b>Staff Survey</b> Completion Goal - <b>60%</b> <i>Number of Staff:</i>
Person(s) Responsible:	Person(s) Responsible:	Person(s) Responsible:
Best Practices	Best Practices	Best Practices





Computers available during "Family Nights"

Send the survey links through a parent app (e.g., Class Dojo, Remind, etc.)

Computers in the front office during parent pick up and drop off

QR codes handed out during arrival and dismissal

Computers available during aftercare for parents

QR codes posted on school's news flyers

Advertise through email, marquee or social media (e.g., Twitter, Facebook, etc.)

Post QR codes on social media

Advertise on the school website

During PTA meetings

During SAC meetings

Student incentives for completing surveys

# Advertise

- Flyers
- Posters
- Website
- Email
- Parent Link
- Remind App
- Marquee
- School Events/Meetings
- Etc.

## 2022 BCPS Customer Survey

In an effort to improve System Practices, Broward County School District is conducting a Parent Survey. We value your opinion and ask that you please take time to complete this survey. Please be assured that your responses to this survey will be anonymous. Your honest opinion is appreciated. The surveys will be available online only in English, Spanish, Haitian Creole, and Portuguese. Thank you for taking your time to complete the survey. To complete the survey, go to:

<https://eprovesurveys.advanc-ed.org/surveys/#/activities/186321/p568>

You can also use the QR Code to quickly access the  
BCPS Parent Survey



Please be assured that your responses to this survey will be anonymous. Your honest opinion is appreciated. Thank you for taking your time to complete the survey.



**The survey will be available until April 29, 2022.**



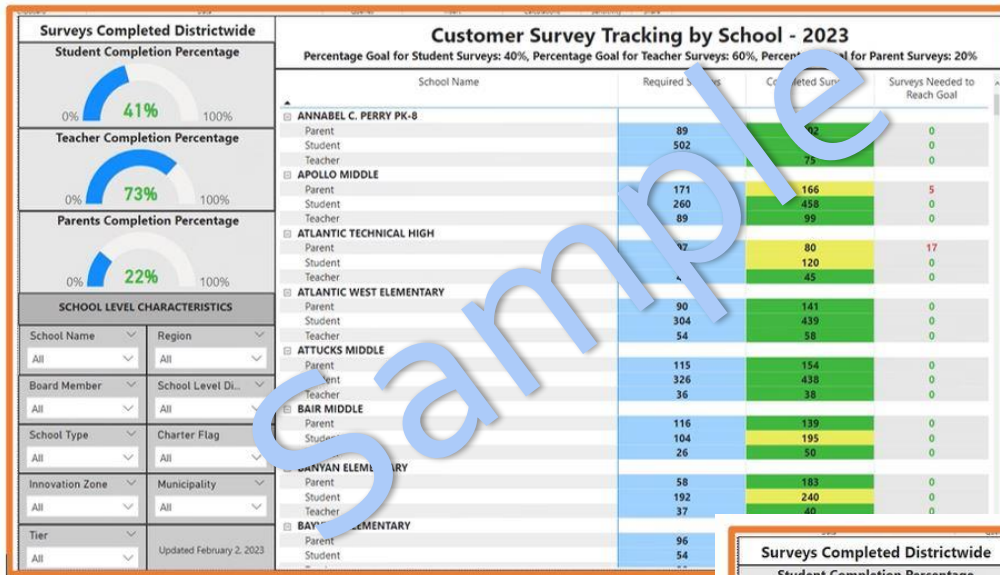
# Check Survey Responses for Your School

- Go to <https://myjourney.cognia.org/login>
- Log in (only school principal has access)

- Click on **eProve Surveys**



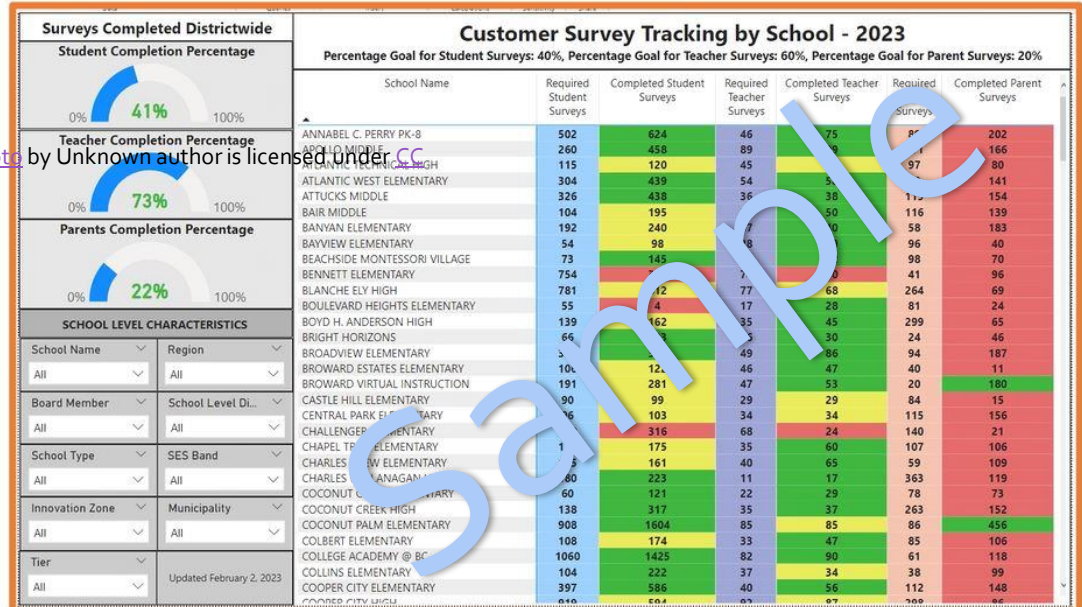
# Dashboard Cognia eProve Customer Survey



**COMING SOON!**



This Photo by Unknown author is licensed under CC BY-NC.





# Q&A

You have

Questions

We have

Answers

# The School Improvement Team Is Here To Support YOU!

Email or Call (754) 321-2500 and Visit our School Improvement Website

<https://www.browardschools.com/Page/47653>

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Happy February

Leslyn



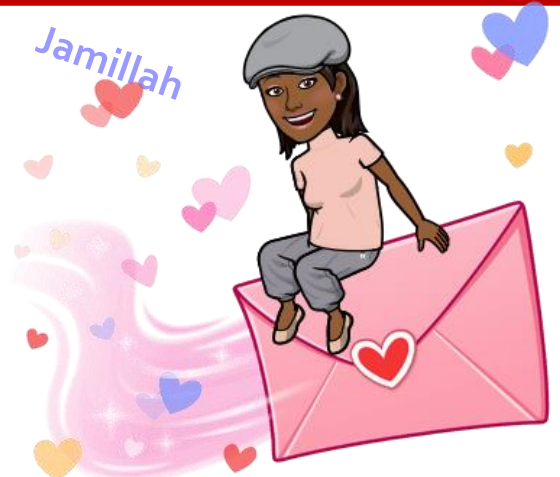
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Superintendent, Task Assigned

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Individuals with disabilities requesting accommodations under the Americans with Disabilities Act Amendments Act of 2008, (ADAAA) may call Equal Educational Opportunities/ADA Compliance Department at 754-321-2150 or Teletype Machine (TTY) 754-321-2158.

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